

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
February 28, 2024

**MEETING CALLED TO ORDER:** The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Board Chair Dave Teague. There was a quorum present.

**MEMBERS PRESENT:** Annie Keebler, Danielle Santman, Nate Talbott, Dave Teague, Randy Russell and Alan Steinolfson were present. Bill Morphy was excused.

**GUESTS:** Lisa Phelan, Jim Straw, Jeff Smith, Kent Bevers, Jody Sweeney, Todd Reed, Debbie Morphy, Everett Combs, Aimee Hoyt, Megan Shaw, Rachel Burgess, Joanna De Peralta, Kellie Miner, Lindsey Tribbett, Gretchen Brebner, Michael Anderberg, Amanda Kazmi and Paul Katz.

**FLAG SALUTE:** Todd Reed led us in the flag salute.

**CONSENT AGENDA:**

January 24th, 2024 Board Minutes

Credit Card (BMO) Payment General Fund	\$ 3,354.84
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Credit Card (BMO) Payment ASB Fund	\$ 574.95
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Mid-month General Fund Payments	\$ 684.39
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February General Fund Payments	\$ 80,716.66
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February General Fund ACH Payments	\$ 9,037.06
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February ASB Fund ACH Payments	\$ 407.47
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February ASB Fund Payments	\$ 29,658.53
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February Capital Projects Fund Payments	\$ 61,359.74
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February Payroll	\$962,751.25
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ASB Fund – Per Diem Money for State Basketball	\$ 4,775.00
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March Mid-month Payments, not to exceed	\$ 25,000.00
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January County Treasurer Report

January Budget Status Report

Annie Keebler moved the Board approve the February, 2024, consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

**BOARD RECOGNITION:**

- Classified staff will be recognized during Education Support Professionals Week – March 11-15, 2024

**PACE CHARACTER TRAIT:**

*HONESTY – Sincerity and reverence or love for the truth*

**CORRESPONDENCE:** No correspondence.

**BUILDING REPORTS:**

**Lisa Phelan, Elementary Principal, reports:**

Overview

- The Freeman elementary is committed to a great year. The staff and students will focus on implementing the new student growth goal language (SGG), collaboration, and communication with our parents.

Areas of Focus

- PACE assembly awarded 54 students for Caring, Honesty, and Fairness and 12 students with perfect attendance for the first semester.
- March 4<sup>th</sup> – Certificated PD will include the following sessions: PLC, Inclusionary Practices, Balanced Calendar, and School Data Solutions review.
- Granny Awards Musical – March 15<sup>th</sup> – Alisha Thompson and volunteers working with 48 3rd-5th grade students twice a week.
- STEAM Fair – March 26<sup>th</sup>

Enrollment

TK-30, K-53, 1-52, 2-64, 3-54, 4-54, 5-69 = 376 Total

**Jim Straw, Middle School Principal, reports:**Overview

- During the 2023/2024 school year, FMS staff and students are working toward our “Best Year Ever”.
- Focuses will be on the execution of the 2025 Strategic Plan, enhancing the use of Advisory time and professional development on the new student growth goal language (SGG) to support growth.

Areas of Focus

- Student-led Conference planning. Students will have five work sessions during Advisory to prepare their presentations.
- Conducted our first FMS SBIRT Assessment in Mr. Garner’s Advisory. Our next session is scheduled for March 7<sup>th</sup> & 8<sup>th</sup> with Mrs. Bendele’s group.
- The FMS Leadership class sold 1370 Heart Grams and raised \$222.75 for the Vanessa Behan Crisis Nursery.
- FBLA students completed their presentation of the American Enterprise Project this morning. Winners will be announced in the Middle Scoop tomorrow!
- The final 8<sup>th</sup> grade WSU Mentorship visit of this year will take place next Friday. Our entire 7<sup>th</sup> grade will attend a fieldtrip to the Riverpointe campus on Monday, March 18<sup>th</sup> to learn about possibilities within the field of medicine.

Enrollment

6-63(+1), 7-67, 8-69 = 199 (+1) Total

**Mike Allen, K-8 TOSA/MS Athletic Director, reported by Jim Straw:**Overview

- Work to improve programs and support our student athletes.
- Participate in partnership with the Greater Spokane County League.

Area of Focus

- Girls basketball start games next week. Games start March 6<sup>th</sup> and finish March 26<sup>th</sup>. Coaches and girls are excited for a god season of success and growth!

Enrollment

Basketball: 23; 7<sup>th</sup> and 8<sup>th</sup> Varsity and a 7/8 combo team

**Jeff Smith, High School Principal, reports:**Overview

- FHS is assessing and working to improve! Specifically, we will continue to improve our collaborative work as a team while focusing on building mission, vision, values, and assessment in an effort to implement the 2025 Strategic Plan and Washington State’s new student growth goal language to support student and teacher growth.

Areas of Focus

- To date, 22 FHS seniors are already accepted to area colleges and universities through the Automatic Decision/Admission Day events at FHS.
- Industry Fair coming up on March
- Freeman Community Scholarship list will be posted in mid-March
- Spokane Scholar Nominees: Dallin Cotton - Math; Sarah Jensen - WL; Ian Watson - Science; Mari Hirayama - Fine Arts; Barrett Poulsen - ELA; Kate Schneider - SS.
- Knowledge Bowl qualified to go State
- Registration for 2024-25 is in progress
- Kids participating in several FFA competitions: Ag Ed, Ag Business, Trap
- LIGO field trip
- ASB Guest Speaker - Kevin Atlas

Enrollment

9-80 (-1), 10-75 (-1), 11-80 (-2), 12-65 = 300 (-4) Total

**Chad Ripke, Dean of Students/HS Athletic Director, reported by Jeff Smith:**Overview

- Winter Sports.
  - Boys basketball at state, played at 12:15 today vs Sultan with a win.
  - Girls basketball had a successful season for how young they were and showed so much growth.
  - Wrestling team sent 4 kids to state, Jonah Orndorff, Chase Smith, Logan Allen, and Levi Vetter. Jonah Orndorff finished 2<sup>nd</sup> in state.

- Spring sports started on Monday. We had 2 days of dry, but cold weather, but it was great to see teams out on the turf and in the gyms.

#### Areas of Focus

- Dinner/Auction – February 3<sup>rd</sup> at CDA Casino was a huge success. After expenses, it looks like we will net \$50,000 to go towards the HS athletics department. Thanks to my committee of Kristal Hayek, Lesley Lochmiller, Cindy Schneider, and Jill Morphy.
- 2BNE scheduling and non-league schedules for the fall are ongoing.

#### Enrollment

Track-55, Tennis-20, Golf-38, Baseball-27, Softball-25

### **DEPARTMENT REPORTS:**

#### **Kirk Lally, Director of Maintenance and Grounds, reported by Todd Reed:**

##### Areas of Focus

- Well pump controls are in and the air stripper is back online.
- Getting ready for spring sports.
- Working with Randy on repairs and budgeting.

##### Safety

- Spokane Regional Health conducted the school inspection this year; no major issues. Randy will be receiving the report sometime soon.
- Table Top Exercise is scheduled for March 19th from 9am to 11am.

#### **Todd Reed, Technology Director, reported:**

##### Areas of Focus

- Configured “Qustodio” – Piloting a service with a sample population of staff members. This gives the ability for guardians to monitor school issued devices and their online behaviors.
- Configured “Sensaphone” – Ability to monitor and receive alerts for the new well controls in real time.
- Decommissioned 90 chrome books from 3<sup>rd</sup> grade. The Google license expired and no longer supported the ‘securebrowser’ in order to launch the latest state testing software. The were the 90 chrome books we purchased in 2017 to pilot the Google Gsuite ecosystem.

#### **Kent Bevers, Nutrition Services Director, reported:**

##### Areas of Focus

- Staffing
  - Lauren Payton has resigned her position
    - ❖ Last day is February 29
    - ❖ Not posting the position
    - ❖ Shifting staff around internally to cover
- USDA Foods/Commodities
  - SY 2023-24 \$ allotment was \$65K
    - ❖ Diverted \$20 to produce purchases
    - ❖ High entitlement due to high participation during covid waiver years
    - ❖ Allotment is based on number of lunches sold the previous year
  - SY 2024-25 \$ allotment is only \$22K
    - ❖ Only diverted \$9K for produce
    - ❖ Recommend using any remaining supply chain funds from this year to help make up produce purchasing shortfall if needed next year
- Wellness
  - Wellness Team met Monday (02/26)
    - ❖ Will be assessing wellness policy/procedures between now and April

#### **Everett Combs, Transportation Supervisor, reported:**

##### Areas of Focus

- Winter Ridership reports are completed
  - November 1 – 849 students
  - **November 6 – 813 students**
  - November 7 – 808 students
- Mileage for January:
  - To/From – 15,213 miles
  - Athletics – 1,601 miles

- Field Trips – 0 miles
- Activity Routes – 577 miles
- Total January miles – 17,391 miles
- Working with a new, possible applicant to become a substitute bus driver
- Transportation has been extremely busy between sports and bad weather
  - Two buses and four district support vehicles headed to Yakima for basketball playoffs
- Some of the older bus camera systems have been going out. We are working on getting them replaced and at the same time, moving the cameras so they have a better view of the students.
- We had our Washington State Patrol mid-winter surprise inspection.

### **Jody Sweeney, SpEd Director/School Psych, reported:**

#### Overview

- School Psychologist:
  - Initial evaluations and reevaluations within FSD – academic, cognitive, social/emotional, developmental, health, and adaptive assessments within a legal timeline.
- Special Ed Director:
  - Focused on Special Education processes, legal and team expectations.
  - Communication and collaboration with Admin/Leadership Team and Special Ed Team.
  - ELL and Highly Capable work within the district.

#### Areas of Focus

- MTSS (Multi-Tiered Systems of Support)
- March 4<sup>th</sup> PD – Inclusion
- WIDA Testing – MLL students
- K-3 Dyslexia Screener is completed
- Working on Highly Capable Screener – 2<sup>nd</sup> and 4<sup>th</sup> grades
- Reevaluations and Evaluations

#### Enrollment

117

### **SUPERINTENDENT'S REPORT:**

- Review Board Policy No. 2410
- 2024 Capital Projects Levy
  - Final Levy results were certified last Friday
  - EP&O Levy passed with 54%
  - Capital Projects Levy failed by 49 votes
  - At the special meeting last week, pros & cons of four options were discussed
  - The board voted to rerun the Capital Projects Levy in April
  - We will move forward with a game plan and better educate the voters
  - December 2021 – February 2024 proceeds and expenditures were presented
  - Will put together a specific game plan; move the tennis courts
  - Will need to do a better job of communicating/explaining; better explaining the water situation
  - Help is needed from parents

#### Curriculum, Instruction and Assessment:

#### School Safety, Culture, and Environment:

- Table Top Exercise scheduled for March 19<sup>th</sup> – topics will be Highway 27 closure and Fentanyl

#### Partnering with Parents and School/Community:

- 2024/2025 Balanced Calendar was shared, pointing out the changes; start of school, breaks, and end of school
- A staff survey will be sent out next week regarding the 2025/2026 school year calendar; questions regarding start, end and break dates

#### Fiscal and Legal Accountability:

- Enrollment
  - Admin met with counselors; prepping for next year
  - Enrollment is getting smaller; a downward trend
  - Enrollment equals funding

- Working with directors and unions; moving schedules around
- Will be using attrition
- Ending Cash Balance

**BOARD COMMENTS:** None

**VISITORS COMMENTS & CONCERNS:** The board was thanked for all their hard work on the levies. A group would like to rally and show their support for the Capitol Projects Levy; help with communication and target communication specific information.

**UNFINISHED BUSINESS****APPROVAL OF BOARD POLICY & PROCEDURE NO. 2121 – 2ND READING**

Annie Keebler moved the Board approve Board Policy & Procedure No. 2121 – Substance Abuse Program, as presented. Nate Talbott seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 6217 – 2ND READING**

Annie Keebler moved the Board approve Board Policy & Procedure No. 6217 – Electronic Funds Transfer (NEW), as presented. Danielle Santman seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 6959 – 2ND READING**

Annie Keebler moved the Board approve Board Policy & Procedure No. 6959 – Acceptance of Completed Project, as presented. Nate Talbott seconded the motion and it passed unanimously.

**NEW BUSINESS****APPROVAL OF PHYSICAL SCIENCE FIELD TRIP**

Annie Keebler moved the Board approve the Physical Science field trip to Silverwood, Idaho, 2024, as presented. Nate Talbott seconded the motion and it passed unanimously.

**APPROVAL OF INTERFUND LOAN RESOLUTION**

Annie Keebler moved the Board approve Resolution No. 6-2023-2024 – Authorizing an Interfund Loan from the Capital Projects Fund to the General Fun, as presented. Nate Talbott seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 3520 – 1ST READING**

Annie Keebler moved the Board approve Board Policy & Procedure No. 3520 – Student Fees, Fines, Charges, as presented. Danielle Santman seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY NO. 5050 – 1ST READING**

Annie Keebler moved the Board approve Board Policy No. 5050 – Contracts, as presented. Nate Talbott seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY NO. 6215 – 1ST READING**

Annie Keebler moved the Board approve Board Policy No. 6215 – Expense Claim Certification and Approval, as presented. Danielle Santman seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 6220 – 1ST READING**

Annie Keebler moved the Board approve Board Policy & Procedure No. 6220 – Bid or Request for Proposal Requirements, as presented. Nate Talbott seconded the motion and it passed unanimously.

**APPROVAL OF BOARD POLICY & PROCEDURE NO. 6700 – 1ST READING**

Annie Keebler moved the Board approve Board Policy & Procedure No. 6700 – Nutrition, Health and Physical Education, as presented. Danielle Santman seconded the motion and it passed unanimously.

**OTHER INFORMATION:**

- The next regularly scheduled board meeting will be Wednesday, March 27th at 3:30 pm at Center Place.

**PERSONNEL ACTION:**

Certified: John Hays – Teacher Retirement (End of School Year)  
Sue Yandt – Teacher Resignation (End of School Year)  
Kimberly Ankrum - .6 Long-Term Substitute – MS ELA  
Emily Hamm – Substitute Teacher – Pending OSPI Approval  
Christopher Harrington – Substitute Teacher

Classified: Lauren Payton – Resignation (2/29/2024) – Nutritionist II

Extracurricular: Kristi O'Rourke – Resignation – HS JV Volleyball Coach  
Isaac Swillie – Resignation – 7<sup>th</sup> Grade Head Girls Basketball Coach  
Isaac Swillie – HS Head Track & Field Coach  
Rob Bryant – Resignation – HS Assistant Tennis Coach  
Kyle Monasmith - 7th Grade Head Girls Basketball Coach  
Nikki Reiersen – HS JV Girls Softball Coach

Annie Keebler moved the Board approve the personnel action as presented. Danielle Santman seconded the motion, and it passed unanimously.

**EXECUTIVE SESSION:** The board did not move into executive session.

**ADJOURNMENT:** The board meeting adjourned at 7:21 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair