

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
JUNE 28, 2018

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair Neil Fuchs. There was a quorum present.

MEMBERS PRESENT: Travis Campbell, Ed Cashmere, Neil Fuchs, Annie Keebler, Bill Morphy, Randy Russell, and Brendon Myers.

GUESTS: Debbie Morphy, Ellen Arguinchona, Everett Combs, Todd Reed, Ben Ferney, Jim Straw, Lisa Phelan, Kris Herda, Renee Bailey, Eric Eden, Art Dorval, Pricilla Marlow, Joel Reed, Elaine Reed & Sandra Traconi.

FLAG SALUTE: Eric Eden led us in the flag salute.

ADDITIONS TO THE AGENDA: An updated personnel addendum report and revised Administrative Salary Schedule were presented.

CONSENT AGENDA:

- May 30th, 2018 Board Minutes
- June Mid-Month GF AP - 113419-113419 \$10,269.18
- June Mid-Month ASB AP - 113418 and 113420 \$361.14
- June Benefit Trust AP - 113527-113528 \$29,681.71
- June General Fund AP - 113421-113495 \$138,912.07
- June ASB Fund AP - 113498-113526 \$31,515.35
- June Capital Projects AP - 113496-113497 \$2,386.67
- June Accounts Payable Direct Deposits \$12,203.81
- June Payroll - 113529-113542 \$689,545.89
- May's Treasurer's Statement/Budget Status

Travis Campbell moved the Board approve the consent agenda as presented. Ed Cashmere seconded the motion and it passed unanimously.

DEPARTMENT OF ECOLOGY UPDATE: Sandra Traconi with the Department of Ecology shared the progress that has been made towards the investigation and clean-up of the site. The soil samples that were collected at the school had good results. Sampling at the grain facility has been completed. The report needed to recommend clean up action still needs to be prepared. The Department of Ecology will receive the documents, review and see if they are on track with the EPA. Clean up will be as fast as possible once they find the source. There is a chance that the leak/source will not be found. The DOE is making sure that all the right technologies are looked at and that nothing is being missed. They are hopeful to have a document in September. A health assessment is being conducted. There are no ongoing concerns. Treatments are working. There will be updates with future meetings. The question was asked about communicating the plan to the community. They are waiting for health assessment input. When the R1 document is ready, a meeting can be requested.

PACE CHARACTER TRAIT: INTEGRITY – Living a set of values which includes honesty, respect for others and personal responsibility

CORRESPONDENCE: The NEW ESD #101 *Focus on Education* publication and Freeman's *Bagpiper* was shared with the board along with the July *Board and Administrator*. The *Current* featured our PACE students of the year in the June edition.

REPORTS

BUILDING REPORTS:

Lisa Phelan, Elementary Principal, shared that they are planning for next year. Specialist schedules are being set. My Math supplies have arrived. Angie Smith will be presenting the program to the staff. Eleven teachers will be attending the Starting Strong Conference in Seattle August 6-8. Enrollment is at 347 and growing.

Jim Straw, High School Principal, reported Spring assessments are completed. The sophomores scored 81% in ELA. The students have some work to do in Math. The Science SBAC is not a graduation requirement but 74 juniors took the assessment. Running Start students did not take the test. CVA reporting is done. Schedules are being worked on for next year. The building is preparing for security upgrades. 78 students went through the graduation ceremony. Approximately 65-70 students are participating in the Athletic Performance Program through Complete Athlete. FHS Class of 1968 alumni toured the high school facilities on June 30th as well as the Class of 1978 touring on August 4th. Sports physicals will be August 9th @ 5:00 at FHS. A FHS staff workshop is scheduled for August 15th to go over building norms. There will be a Ninth Grade Transition day August 23rd. The FAD open house will August 27th. The projected enrollment for next year is 325.

Ben Ferney, Middle School Principal, reflected on the year's whole child supports: chess, rockets, mouse traps, roller coasters, 8th grade promotion. Ben highlighted the initial SBAC scores. Students and staff did an excellent job. The hiring is completed. Additional highlights serving kids: study table interventions, Math is Cool. Scottie Dash was a success. June enrollment sits at 206. Ben thanked the board and admin team for allowing him the superintendent internship opportunity.

DEPARTMENT REPORTS:

Char Trejbal, Transportation Supervisor, is enjoying the quiet. She spent 5 days at the State Transportation Conference in Pasco. ACES training was presented. The conference was based on a "Family" theme with no student forgotten or left behind. She will be gathering statistics for travel. A new bus is on order.

Everett Combs, Asst. Transportation Supervisor/Mechanic, reported that the Washington State Patrol finished their summer inspection with no out of service buses; which is the goal.

Todd Reed, Technology Director, is conducting maintenance and getting ready for next year. Quality Auto Trim is scheduled to install film on entry windows and doors. Ednetics is scheduled to be on campus the middle or end of July.

Ellen Arguinchona, Nutrition Services Director, presented a policy written regarding Free & Reduced applications which will be published on the website.

Randy Russell presented for Kirk Lally, Grounds/Maintenance Supervisor, that the middle school roof project is on track. 90% of the roof is completed. There was an issue above the custodial closet where they had to rebuild the trusses and add insulation.

SUPERINTENDENT'S REPORT:

The end of the year is wrapping up. During Summer Conference the Admin Team were able to spend time together. Alison Olzendam, retired principal and WSLA coach was also able to spend time with the team. With our new principal at the high school we are able to connect with WSLA and will have Alison as a WSLA coach for the upcoming year. Superintendent Russell is excited with our new team on board and building and protecting a positive culture. He also reviewed the highlights of the board goals for the year.

CURRICULUM, INSTRUCTION AND ASSESSMENT:

The staff are staying focused on teaching and learning. There will be training on a new online Special Education student tracking and referral process program. We have had two ACES trainings and will be having additional training for students, staff and parents.

SCHOOL SAFETY, CULTURE AND ENVIRONMENT:

Plans are being discussed regarding what lockdowns will look like. A plan will be ready before school starts. The district is still looking into a second SRO to include money and a person availability.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY:

We have received our survey data with our highest rating to date. We will communicate with parents throughout the year and will start back up at the beginning of the school year with additional surveys. We have spent the summer working with parents and community getting ready for the start of the school year, September 13th and October. Chuck Stocker, our recovery committee chair, attended his last meeting. Renee Bailey will be joining the recovery team. A CEE survey was conducted in March, with additional surveys to follow. Data is being gathered over a 3-year range. In 2019, the Freeman 2025 (Strategic Plan) will get under way.

FISCAL AND LEGAL ACCOUNTABILITY:

Randy met with principals a couple years ago and worked on a 3-year goal plan. 60% of the 3-year plan has been completed in 2 years. KXLY Dream Team finished the “Field of Dreams” with over \$200,000 in donations turning into an amazing highlight. We will finish the year at 4.65% of our 5% cash reserve. We ended the year with enrollment at 871. We budgeted at 835 enrollment. We will be taking a conservative approach to the budget this year and will budget using 835 enrollment numbers again.

Around professional growth, John Zingg left the school board and Bill Morphy was added. Char Trejbal was the chair and led the recent WAPT conference. A proposal has been sent into WSSDA for our board to present at the WSSDA Conference this year.

Our audit has wrapped up with an exit interview. The audit was nice and clean with positive feedback. The enrollment report was reviewed. We have gained a few students.

BOARD COMMENTS: No board comments at this time.

VISITORS COMMENTS & CONCERNS: Visitor Art Dorval presented a land proposal to the school board. They are interested in purchasing a piece of property adjoining FSD. But in order for that piece of property to serve their needs he came to the board with the possibility of vacating and decommissioning a well, with costs covered by Dorval. In addition, give access to a well as a backup water source for the school and the possibility of a land swap. The board will take this up for discussion in an executive session at the next board meeting.

OLD BUSINESSAPPROVAL OF BOARD POLICY AND PROCEDURE NO. 3432 – 2nd READING:

Annie Keebler moved the Board approve Board Policy & Procedure No. 3432 – Emergencies, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6020 – 2nd READING:

Travis Campbell moved the Board approve Board Policy No. 6020 – System of Funds and Accounts, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6100 – 2nd READING:

Ed Cashmere moved the Board approve Board Policy No. 6100 – Revenues from Local, State and Federal Sources, as presented. Bill Morphy seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY AND PROCEDURE NO. 6580 – 2nd READING:

Annie Keebler moved the Board approve Board Policy & Procedure No. 6580 – Continuity of Operations Plan, as presented. Travis Campbell seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6950 – 2nd READING:

Travis Campbell moved the Board approve Board Policy No. 6950 – Contractor Assurances, Surety Bonds and Insurance, as presented. Annie Keebler seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF ADMIN/LEADERSHIP TEAM SALARY SCHEDULE

Annie Keebler moved the Board approve the Admin/Leadership Team Salary Schedule – 2018/2019, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF 2018-2019 FEES

Ed Cashmere moved the Board approve the 2018-2019 building fees, as presented. Travis Campbell seconded the motion and it passed unanimously.

APPROVAL OF 2018-2019 NUTRITION SERVICES MEAL PRICES

Bill Morphy moved the Board approve the 2018-2019 building fees, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF SURPLUS PROPERTY

Travis Campbell moved the Board approve to surplus the 2004 IC Conventional School Bus, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY & PROCEDURE NO. 2021 – 1st READING:

Bill Morphy moved the Board approve Board Policy No. 2021 – Library Information & Technology Programs, as presented. Ed Cashmere seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 3115 – 1st READING:

Travis Campbell moved the Board approve Board Policy No. 3115 – Homeless Students-Enrollment Rights and Services, as presented. Annie Keebler seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 6905 – 1st READING:

Annie Keebler moved the Board approve Board Policy No. 6905 – Contractor Assurances, Surety Bonds and Insurance, as presented. Ed Cashmere seconded the motion and it passed unanimously.

OTHER INFORMATION:

The next Board Meeting is scheduled for July 19th @ 6:00 pm in the Freeman K-8 Multi-purpose Room. The FSD open house will be August 27th.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified: Laryssa Kann – New Hire – 1.0 Non-Continuing – Kindergarten Teacher

Classified: Will Bickler – Resignation – Bus Driver

Extracurricular: Mathew Bauman – Resignation – HS Assistant Football Coach
Rob Rowe – Resignation – HS Girls' Head Soccer Coach
Larry Wheatley – HS Head Cross Country Coach
Catherine Arrigoni – MS Head Cross Country Coach

Travis Campbell moved the Board approve the personnel action as presented. Annie Keebler seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The board went into executive session at 7:36 pm for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee (the Superintendent), such session estimated to be approximately 90 minutes in length. Neil Fuchs stated there is action anticipated after the session.

The Board returned to open session at 9:14 pm. Travis Campbell moved the Board approve the successful completion of 2017-2018 Board/Superintendent goals. Annie Keebler seconded the motion and it passed unanimously.

ADJOURNMENT: The regular board meeting adjourned at 9:15 pm with no further action.

Recording Secretary

Board Secretary

Board Chair