

BOARD MEETING MINUTES
FREEMAN SCHOOL DISTRICT NO. 358
June 29, 2023

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Board Chair Bill Morphy. There was a quorum present.

MEMBERS PRESENT: Annie Keebler, Bill Morphy, Danielle Santman, Nate Talbott, Dave Teague, Randy Russell and Alan Steinolfson were present.

GUESTS: Lisa Phelan, Jody Sweeney, Char Trejbal, Kent Bevers, Todd Reed, Everett Combs, Jimmy Trejbal, Kaela Holm and Debbie Morphy.

FLAG SALUTE: Char Trejbal led us in the flag salute.

CONSENT AGENDA:

June 8th, 2023 Board Minutes	
State Track & Tennis ASB Per Diem	\$ 1,450.00
June Mid-Month General Fund Payments	\$ 16,297.73
June Mid-Month ASB Fund Payments	\$ 1,701.33
June General Fund AP	\$203,778.28
June Capital Projects Fund Payments	\$ 63,828.69
June General Fund ACH Payments	\$ 21,807.93
June ASB Fund ACH Payments	\$ 2,931.82
June ASB Fund AP	\$ 61,463.03
June Payroll	\$946,195.96
July Mid-Month Payments, not to exceed	\$ 36,000.00
July CPF mid-month payments, not to exceed	\$750,000.00
May County Treasurer Report	
May Budget Status Report	

Annie Keebler moved the Board approve the consent agenda as presented. Danielle Santman seconded the motion and it passed unanimously.

COUNSELOR END OF YEAR REPORT

- Kaela Holm – HS Counselor shared updates from the counseling team with a year in review.

BOARD RECOGNITION:

- Charlotte Trejbal, retiree, was recognized for her 40 years of service for the Freeman SD. Thank you for all your time, talents and energy you all have invested in Freeman. You are truly appreciated by students, staff and parents. You will be greatly missed by your Freeman Family

PACE CHARACTER TRAIT:

INTEGRITY – Living a set of values which includes honesty, respect for others & personal responsibility

CORRESPONDENCE: None

DEPARTMENT REPORTS:

Todd Reed, Technology Director, reported:

Areas of Focus

- Continually working with staff and students on meeting their technology needs.
- Graduation 2023 – Worked with Mr. Smith to successfully implement a new setup.
- Worked with Mr. Smith and Mrs. Straw to collect grades 6-12 student chrome books. Inventoried, cleaned, repaired, and invoiced any devices that were damaged.

Kent Bevers, Nutrition Services Director, reported:

Areas of Focus

- Current Negative Account Balance Total: -\$4288.96

- a. We've made significant progress on this; it was over \$8,000.00 during the first couple weeks of June
- b. Planning to mail negative balance letters quarterly next year, while still sending out the emails and phone calls.
- Brenda's Helping Hand Balance: \$3,618.30
 - a. We've been getting some donations in from the community.
- Funding/Reimbursements
 - a. Congress has taken no action to extend the *Keep Kids Fed Act* reimbursements, which expires June 30.
 - i. Losing \$0.15 Reimbursement per Breakfast
 - ii. Losing \$0.40 Reimbursement per Lunch
 - b. USDA is issuing a fourth round of Supply Chain Assistance funds (a total of \$1.2 billion) to be used for unprocessed or minimally processed domestic food products (milk, produce, etc.)
 - i. Link: <https://schoolnutrition.org/sna-news/usda-announces-more-supply-chain-assistance-funds/>

Char Trejbal, Transportation Supervisor, reported:

Areas of Focus:

- Cleaning up documents on her computer and cleaning/organizing her office.
- Thanked Dr. Russell and Jody Sweeney for presenting at the WAPT Conference in the Tri-Cities. The presentations were well received.

Jody Sweeney, SpEd Director/School Psych, reported:

Overview

School Psychologist:

- Student referrals for Special Education evaluations and eligibility (ages 3-21) and reevaluations for students that are receiving services – academic, cognitive, social/emotional, developmental, health, adaptive assessments within a legal timeline.

Special Ed Director:

- Focused on Special Education processes, legal and team expectations.
- Communication and collaboration with Admin/Leadership Team and Special Ed Team.

Current Areas of Focus

School Psychologist:

- Finished evaluation and reevaluation meetings and paperwork.
- Prepared caseloads for the fall.
- Looking forward to scheduling transition meetings at the beginning of the school year.

Special Ed Director:

- Planning special ed training and agenda for August.
- Updating processes, job roles, expectations and training. Caseload projection and management for the next school year.
- File audits.
- Para training documentation and planning.
- Attended WAPT conference for a presentation on Belonging. Attended Balanced Calendar visit to Winlock – excellent information.

Kirk Lally, Grounds & Maintenance Director, reported by Dr. Russell:

Areas of Focus

- Maddy and Jorja (summer help) are off to a great start working on the grounds
- Working with stadium updates making sure they are taken care of
- Custodial staff are hard at work deep cleaning the buildings
- The lower field is turning out great
- Gearing up for a new well pump and controls. Currently running the irrigation system manually.

SUPERINTENDENT'S REPORT:

- FSD Board-Superintendent Expectation and Goals 2022-2023
 - Most of the goals plus a few additional goals were accomplished during the year.
 - To name a few: Curriculum Night, completed 2022 Tech Plan, Balanced Calendar Grant, WASA/AWSP Summer Conference, Core Project, SEL, Strategic Plan, Care Solace, Finalization of the HVAC Project.

Curriculum, Instruction and Assessment:

School Safety, Culture, and Environment:

- FSD Stadium Upgrade
 - The stadium project is on track
 - Lights have been installed
 - The pad that was originally ordered was not available. Another option was chosen.
 - Electricians are working
 - Final grading and sand will be completed next week
 - Pad is scheduled to be laid July 10th followed by turf

Partnering with Parents and School/Community:

Fiscal and Legal Accountability:

- Ending Cash Balance is projected to be at 8% at the end of the year.

BOARD COMMENTS: No comments.

VISITORS COMMENTS & CONCERNS: No visitor comments.

UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY & PROCEDURE NO. 4060 – 2ND READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 4060 – Distribution of Information, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 5161 (NEW) – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 5161 – Civility in the Workplace, as presented. Dave Teague seconded the motion and it passed unanimously

APPROVAL OF BOARD POLICY NO. 6111 – 2ND READING

Annie Keebler moved the Board approve Board Policy No. 2469111 – Tuition, as presented. Dave Teague seconded the motion and it passed unanimously.

NEW BUSINESS

APPROVAL OF FREEMAN SCHOOL BOARD 2023/2024 MEETING SCHEDULE

Annie Keebler moved the Board approve the 2023/2024 School Board Meeting Schedule, as presented. Danielle Santman seconded the motion and it passed unanimously.

APPROVAL OF 2024/2025 SCHOOL CALENDAR

Annie Keebler moved the Board approve the 2024/2025 School Calendar, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF SURPLUS PROPERTY

Annie Keebler moved the Board approve the bus surplus, as presented. Dave Teague seconded the motion and it passed unanimously.

APPROVAL OF BOARD POLICY NO. 1400 – 1ST READING

Annie Keebler moved the Board approve Board Policy & Procedure No. 1400 – Meeting Conduct, Order of Business and Quorum, as presented. Danielle Santman seconded the motion and it passed unanimously.

OTHER INFORMATION:

- The July 6th board meeting has been rescheduled to July 24th preceded by a budget hearing at 5:00 pm.
- A Board/Leadership Team work session will follow the board meeting scheduled for August 24th @ 8:00 am in the K-8 MPR. The school board meeting time is changed from 6:00 pm.

PERSONNEL ACTION:

Certified: Shawna Russell – Substitute Teacher

Classified: Regina Simon – Accounting & Payroll Specialist – Pending OSPI Approval

Annie Keebler moved the Board approve the personnel action as presented. Dave Teague seconded the motion, and it passed unanimously.

EXECUTIVE SESSION:

The board moved into executive session at 6:55 pm for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee (the Superintendent). Such session is estimated to be approximately 60 minutes in length. Bill Morphy stated there is action anticipated after the session.

The Board returned to open session at 8:04 pm. Annie Keebler moved the Board approve the renewal of the Superintendent contract for 2023-2026. Nate Talbott seconded the motion and it passed 5-0.

Annie Keebler moved the Board approve the 2022-2023 Board/Superintendent Goals, as presented. Danielle Santman seconded the motion and it passed 5-0.

ADJOURNMENT: The board meeting adjourned at 8:06 p.m. with no further action.

Recording Secretary

Board Secretary

Board Chair