

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
December 12, 2013

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District board of Directors was called to order at 6:00 p.m. by Chair Randy Primmer. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Neil Fuchs, Annie Keebler, Randy Primmer, John Zingg, Randy Russell and Jan Davis.

GUESTS: Char Trejbal, Debbie Morphy, Ben Ferney, Todd Reed, Kirk Lally, Jody Sweeney, Jim Straw, Nathan Garner, Thomas Steiger, Ann Romey, William Demers, Brian Parisotto, Lisa Phelan and Raeann Ducar.

FLAG SALUTE: Randy Primmer led the audience in the flag salute.

ADDITIONS TO THE AGENDA: Personnel action was added to the agenda.

BOARD REORGANIZATION: Mr. Primmer called for nominations for Chair. Mr. Fuchs nominated Mr. Zingg as Chair. Mrs. Keebler seconded the nomination, and it passed unanimously.

Mr. Zingg called for nominations for Vice-Chair. Mr. Primmer nominated Mrs. Keebler as Vice-Chair. Mr. Fuchs seconded the nomination, and it passed unanimously.

Mr. Zingg called for nominations for WIAA Representative. Mrs. Keebler nominated Mr. Fuchs as WIAA Representative. Mr. Primmer seconded the nomination, and it passed unanimously.

Mr. Zingg called for nominations for Legislative Representative. Mr. Fuchs nominated Mr. Zingg to continue as Legislative Representative. Mrs. Keebler seconded the motion, and it passed unanimously.

CONSENT AGENDA:

Approval of Minutes – November 26, 2013	
General Fund accounts payable not to exceed	\$250,000
Capital Projects Fund accounts payable not to exceed	\$25,000
ASB Fund accounts payable not to exceed	\$75,000
Benefit Trust Fund accounts payable not to exceed	\$25,000
December Payroll not to exceed	\$675,000

Mr. Fuchs moved the Board approve the consent agenda as presented. Mrs. Keebler seconded the motion, and it passed unanimously.

CORRESPONDENCE: Dr. Russell gave the Board copies of Board and Administrator.

VISITOR COMMENTS/CONCERNS: Bill Demers, a Freeman citizen and Farm Bureau member, said the Farm Bureau has an Ag in the Schools program that provides the latest science and research to students regarding agriculture and clean water issues. “The Farm Bureau has committed to offer time and expertise,” he stated. Mr. Zingg stated the Board will review the material.

## REPORTS

BUILDING REPORTS: Elementary School Principal Lisa Phelan reported the elementary concerts will likely be back at the high school next year since it was so crowded in the multipurpose room. Aimsweb screenings will take place in January to make sure students are at benchmark. “Data drives instruction and/or intervention,” she stated.

High School Principal Jim Straw said he is proud of the team approach at the high school. Counselor Laura Hamma recognized Nutrition Services staff members Raeann Ducar and Wendy O’Connor for taking a new student into the kitchen and making her feel welcome. He invited the Board to next week’s drama performance. “This is a strong student driven activity due to Mrs. Wichmann,” he stated.

Middle School Principal Ben Ferney reported he is seeing the results of collaboration around student growth and rubrics. He and Mr. Straw attended an excellent principal workshop with new principals from across the state.

Athletic Director Brian Parisotto reported everyone is excited about the state football championship. “We are very proud of our students and how they behaved.” State championship gear is available on line. League changes are still being refined.

DEPARTMENT REPORTS: Nutrition Services Supervisor reported revenues and expenses are “right where we were last year.” The free/reduced percentage has increased slightly to 23%, a total of 217 students.

Technology Director Todd Reed reported the middle school computer lab will be redone over winter break. “We plan to put in new tables and rewire the room,” he stated.

Facilities Manager Kirk Lally reported the drainage work in the lower field has been completed, and should drain well in the spring. The recent water test indicated carbon tetrachloride is now “non-detected.”

Transportation Supervisor Charlotte Trejbal reported three bus bids were received, and staff is recommending the purchase of an International bus. Bus 5 will go into the spare fleet, and Bus 8 will be declared surplus. Ridership was 939 for both morning and afternoon count.

Special Education Director Jody Sweeney reported there are currently 119 students in the special education program. The special education staff has been involved in collaboration with professional development, providing their expertise to other staff members since they write IEP goals for every student using data to assess progress.

SUPERINTENDENT'S REPORT – CURRICULUM INSTRUCTION AND

ASSESSMENT: Dr. Russell reported the school board work session focused on special education, kindergarten, and high school graduation requirements. A meeting has been scheduled with the Gonzaga marketing department about branding and messaging.

PARTNERING WITH PARENTS AND SCHOOL/COMMUNITY – LEVY: Two meetings have been scheduled in December to begin discussions about the February 2015 maintenance and operations levy election. "We need to connect with all five communities and voters who don't have students at Freeman. We must keep in mind bonds are for buildings while the M&O levy is for day-to-day operations." A brief financial report will be included in the January Freeman Focus.

FISCAL AND LEGAL ACCOUNTABILITY – ENROLLMENT: Dr. Russell reviewed December enrollment of 852.04 with an annual average of 850.02. Director of Fiscal/Administrative Services Jan Davis shared an OSPI report for Freeman that shows per-pupil funding the same this year as it was five years ago. If converted to actual dollars, Freeman is currently funded \$521.28 less per pupil than five years ago.

## UNFINISHED BUSINESS

ADOPT BOARD POLICIES FOR SECOND READING: Mr. Fuchs and Mr. Primmer read the first and last sentences of the series of policies:

- Table of Contents – Series 2000
- Table of Contents – Series 3000
- Policy 3226 – Interviews and Interrogations of Students on School Premises
- Procedure 3226P – Interviews and Interrogations of Students on School Premises
- Policy 3246 – Use of Isolation, Restraint, Restraint Devices and Reasonable Force
- Procedure 3246P – Use of Isolation, Restraint, Restraint Devices and Reasonable Force
- Policy 3432 – Emergencies
- Procedure 3432P – Emergencies
- Table of Contents – Series 4000
- Policy 4260 – Use of School Facilities
- Policy 4310 – Relationships with Law Enforcement and Other Government Agencies
- Policy 5010 – Nondiscrimination and Affirmative Action
- Policy 6220 – Bid Requirements

Mr. Fuchs moved the Board adopt the series of policies for second reading. Mr. Primmer seconded the motion, and it passed unanimously.

### NEW BUSINESS

APPROVE SCHOOL BUS BIDS: Transportation Supervisor Charlotte Trejbal reported there were three bids for a 78-passenger bus:

- Harlows (International) \$112,737.64
- Schetky NW (Thomas) \$116,549.72
- Bryson Sales (Bluebird) \$117,382.07

Transportation staff recommends approval of the low International bus bid at \$112,737.64. Mr. Primmer moved the Board approve the bid as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

APPROVAL OF BOARD POLICIES FOR FIRST READING: Mr. Zingg read the first and last sentences of the series:

- Table of Contents – Series 2000
- Policy 2190 – Highly Capable Programs
- Procedure 2190P – Highly Capable Programs
- Policy 2195 – Academic Acceleration
- Procedure 2195P – Academic Acceleration
- Policy 2413 – Equivalency Credit for Career and Technical Education Courses
- Table of Contents – Series 3000
- Policy 3240 – Student Conduct
- Procedure 3240P – Student Conduct
- Procedure 3246P – Use of Isolation, Restraint, Restraint Devices, and Reasonable Force
- Policy 3412 – Automated External Defibrillators (AED)
- Procedure 3414P – Infectious Diseases

Mr. Primmer moved the Board approve the policy series for first reading. Mr. Fuchs seconded the motion, and it passed unanimously.

OTHER INFORMATION: The next Board meetings are January 9 and January 30.

PERSONNEL: Dr. Russell recommended the following personnel action:

Retirement: Don Peery, Bus Driver

Mr. Primmer moved the Board approve personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The Board went into executive session at 7:10 p.m. for the purpose set forth in RCW 42.30.110, specifically the following: to review the

performance of a public employee, such session estimated to be approximately 60 minutes in length. Mr. Zingg stated no action will be taken after executive session. The Board returned to open session at 8:42 p.m.

ADJOURNMENT: The Board adjourned the meeting at 8:43 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair