

BOARD MEETING MINUTES  
FREEMAN SCHOOL DISTRICT NO. 358  
January 30, 2014

MEETING CALLED TO ORDER: The regularly scheduled meeting of the Freeman School District Board of Directors was called to order at 6:00 p.m. by Chair John Zingg. There was a quorum present.

MEMBERS PRESENT: Ed Cashmere, Neil Fuchs, Annie Keebler, Randy Primmer, John Zingg, Randy Russell and Jan Davis.

GUESTS: Todd Reed, Debbie Morphy, Raeann Ducar, Richard Slover, Char Trejbal, Jim Straw, Jody Sweeney, Raeann Ducar, Kirsten Fuchs, Megan Paternoster, Pia Longinotti, and Asriel Lynn.

FLAG SALUTE: Kirk Lally led the audience in the flag salute.

ADDITIONS TO THE AGENDA: There was one addition to personnel action.

CONSENT AGENDA:

Approval of Minutes – January 9, 2014

General Fund AP #105325-105397	\$132,761.76
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Capital Projects Fund AP #105398-105399	\$1,847.74
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ASB Fund AP #105400-105423	\$19,539.42
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Benefit Trust Fund AP #105424-105425	\$10,502.67
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January Payroll	\$572,911.22
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Treasurer's Statement

Mr. Primmer moved the Board approve the consent agenda as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

BOARD RECOGNITION – HONOR SCHOOL BOARD: The Freeman School Board was honored for School Board Recognition Month. High School Principal Jim Straw stated, "We appreciate everything you do, including the open lines of communication we have." Mr. Zingg stated, "This is the greatest staff I have been around, and it is an outstanding pleasure to be involved with the school district."

RECOGNIZE RICHARD SLOVER: Dr. Russell introduced Richard Slover, who oversees the Valleyford Park, which is owned by the school district. Mr. Slover, a photographer, has created a Valleyford calendar which was presented to the Board.

CORRESPONDENCE: Dr. Russell gave the Board the following correspondence:

- Excellent Schools NOW letter to legislators regarding federal title I funds
- Letter from Canfield insurance regarding the recent leadership team training
- Public records request from KREM 2 News for football helmet information

- E-mail from Nine Mile School District Superintendent quoting their parent regarding Freeman wrestlers: “a wrestling team with class and the hearts of competitors”
- Newspaper story on Lilac Festival Princess Mackenzie Claeys
- Board member John Zingg featured in Current.
- Freeman Focus
- Board and Administrator

## REPORTS

DEPARTMENT REPORTS: Special Education director Jody Sweeney reported February enrollment will be approximately 125 students. Team members are very positive about the curriculum and resulting student growth. Mrs. Sweeney reported seeing three, four and five-year-old students in Mrs. Gady’s preschool classroom who know their individual student goals and were graphing their progress.

Nutrition Services Supervisor Raeann Ducar reported there are 14 members on the Wellness Committee, and the parent co-chair has a background in public health. She is conducting Fuel Up To Play Sixty, a nutrition and physical fitness education program, for fifth grade students. Activities include reading labels and making healthy choices. Next week Mrs. Ducar will bake whole wheat biscuits with kindergarten students.

Technology Director Todd Reed demonstrated how many more iPhones, Androids and wireless devices appeared on the network after the break. MSP and Smarter Balance on line testing will begin, including an English college placement exam.

Facilities Manager Kirk Lally reported he is working on the required OSPI annual report regarding maintenance and integrity of the buildings. There is a meeting with the Dept. of Ecology tomorrow to discuss the discharge into the wetlands and ultimately Little Cottonwood Creek. Mr. Primmer stated the DOE needs to test upstream first to establish a baseline.

Assistant Transportation Supervisor Everett Combs reported Spokane Regional Health completed their inspection of the science room, shops, art rooms, and playgrounds. He has applied for a Dept. of Ecology grant for equipment to warm diesel bus engines which would reduce idling.

Transportation Supervisor Charlotte Trejbal reported the snow has caused some problems the last few days. A surprise Washington State Patrol bus inspection will occur between now and the first of March. In the summer, the entire bus fleet as well as other vehicles that transport students will be inspected. A new bus has been ordered for delivery in the fall.

SUPERINTENDENT'S REPORT – CURRICULUM, INSTRUCTION, AND

ASSESSMENT: Dr. Russell shared information from the Partnering with 2013 Washington Education Study, including survey results on voter mood, funding for education, property tax measures, and communication.

FISCAL AND LEGAL ACCOUNTABILITY: Director of Fiscal/Administrative Services Jan Davis reviewed the district cash flow. Apportionment increased this month to reflect enrollment over budget for the months of September through January, however, \$24,000 was recaptured for the CVA ALE audit finding. Valley School District is providing further documentation that will hopefully minimize that recapture of funds. Dr. Russell reported the cash balance goal has been met, and levy discussions will begin. Mrs. Davis stated Freeman's 2014 levy is \$400,000 less than the levy maximum allowed.

Dr. Russell reviewed the 30-year enrollment trend, and the Board discussed what is the right size for the district. Mr. Straw felt the high school could accommodate 330 students, allowing for more sections of math and English. K-12 enrollment may drop 30 students next year as larger classes graduate and smaller kindergarten classes move to first grade.

Dr. Russell reported he spent time in Olympia last week with GSI talking about K-12 education, health care, transportation, and higher education. Mr. Zingg reported on his WSSDA legislative committee work.

VISITOR COMMENTS/CONCERNS: FBLA students Kirsten Fuchs, Megan Paternoster, and Asriel Lynn requested permission to plan a mini-FBLA conference called "Partnership with Business Project." Middle school students would be invited to attend in place of their career fair. The mini-conference would include a keynote speaker and breakout sessions. Mr. Fuchs moved the Board approve the proposal. Mrs. Keebler seconded the motion, and it passed unanimously.

### UNFINISHED BUSINESS

APPROVAL OF BOARD POLICY AND PROCEDURE FOR SECOND READING: Mr. Zingg read the first and last sentences of:

- Policy 2410 – High School Graduation Requirements
- Procedure 2410P – High School Graduation Requirements

Mr. Primmer asked about the required community service component. Mr. Straw stated 60 total hours over four years would be required, with hours pro-rated for transfer students. "Most senior projects include two to four days of community service, and some CTE courses include leadership activities. We will provide ways around school where students can pick up community service hours." Mr. Primmer moved community service hours be added to the policy and procedure. Mr. Fuchs seconded the motion,

and it passed unanimously. Mr. Fuchs moved the Board adopt the policy for final reading as amended. Mrs. Keebler seconded the motion, and it passed unanimously.

### NEW BUSINESS

APPROVE 2014-2015 SCHOOL CALENDAR: Dr. Russell recommended approval of the proposed school calendar. Late start and conference details are not included pending final decision on the 1080 hour requirement. Mr. Fuchs moved the Board approve the calendar as presented. Mr. Primmer seconded the motion, and it passed unanimously.

OTHER INFORMATION: Dr. Russell reminded the Board that the April meeting will be held in Rockford.

PERSONNEL: Dr. Russell recommended the following personnel action:

Certified:	Jerry King – retirement Gary More – retirement Breeann Rigsby – substitute teacher Aaron Householder – substitute teacher Kyle Kahklen – substitute teacher Tyler Colean – substitute teacher
Classified:	Denise Pratt – Child Nutritionist III Erin Campbell – substitute para-educator/secretarial Kathryn Hodges – substitute bus driver
Extracurricular:	Mike Allen – HS overflow wrestling coach

Mr. Primmer moved the Board approve personnel action as presented. Mr. Fuchs seconded the motion, and it passed unanimously.

EXECUTIVE SESSION: The Board went into executive session at 8:15 p.m. for the purpose set forth in RCW 42.30.110, specifically the following: to evaluate a public employee (superintendent's mid-year evaluation), such session estimated to be approximately 60 minutes in length. Mr. Zingg stated there will be action taken after the session. The Board returned to open session at 9:12 p.m.

SUPERINTENDENT CONTRACT RENEWAL: Motion was made by Mr. Fuchs to extend the superintendent's contract from July 1, 2014 to June 30, 2017. Mrs. Keebler seconded the motion, and it passed unanimously.

ADJOURNMENT: The meeting adjourned at 9:14 p.m. with no further action.

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Recording Secretary

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Board Secretary

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Board Chair